



Registration and Permission Form

Student Section

Student Name _____ Date _____

Counselor _____

Student ID # _____ SSID# _____ DOB _____

Current Grade _____ Term _____

Home Phone _____ JSD email _____@my.jordandistrict.org

Expected Graduation Year _____

Additional information (IEP, 504, ELL etc.)

Student: initial the following and sign

_____ I understand that I will receive a letter grade based on my final percentage in each online course. The grade will be recorded on my transcript. The Grade will affect my GPA.

_____ I understand that each course has a proctored final exam that must be taken in person at a testing center. The exam must be taken and passed in order to earn credit in the course.

Student Signature _____ Date _____

Parent Section

Parent/Guardian Name _____

Email _____

Phone _____

Parent/Guardian: initial the following and sign

_____ I understand that all courses taken during the summer or for recovery credit, have a \$45 fee that must be paid online at www.utahstudentsconnect.org. Students are not enrolled until all course fees are paid. There is no cost for courses taken during the school year for original credit.

_____ I Give my student permission to take online course(s) through Jordan/Utah Students Connect.

Parent/Guardian Signature _____ Date _____



Registration and Permission Form

Online Learning Agreement

By initialing below, parents and students acknowledge acceptance of identified roles and responsibilities and agree to abide by the expectations of Jordan/Utah Students Connect.

Student Parent

- | | | |
|-------|-------|--|
| _____ | _____ | 1. We have read, understand, and agree to follow the policies, procedures, and practices as defined in the USC Procedures and Practices Manual . Printed copies are available upon request or accessible online at utahstudentsconnect.org |
| _____ | _____ | 2. We have read, understand, and agree to follow the policies, procedures, and practices as defined in the Manual for Parents and Students . Printed copies are available upon request or accessible online at utahstudentsconnect.org |
| _____ | _____ | 3. We understand that all coursework is completed online through Canvas and having regular access to a computer with a reliable high-speed internet connection is required to complete the coursework. |
| _____ | _____ | 4. We agree to use appropriate online etiquette which includes the terms of the Jordan School District policy AA445–Student Information Network Acceptable Use. |
| _____ | _____ | 5. We understand that students enroll with Jordan/Utah Students Connect for courses only and remain enrolled with their primary school of enrollment. |
| _____ | _____ | 6. We understand that students enrolled with Jordan/Utah Students Connect remain subject to the rules and policies of Jordan School District and their primary school of enrollment. |
| _____ | _____ | 7. We understand that an online course contains a similar amount of work as an in-person course. |
| _____ | _____ | 8. We understand that “attendance” in an online class is measured by student logins. Students are required to maintain “attendance” by accessing their course similar to the way they would be expected to attend an in-person course. |
| _____ | _____ | 9. We agree to establish and maintain a regular study schedule and complete all assignments by the posted due dates to ensure successful completion of the course. |
| _____ | _____ | 10. We understand that courses are taken by quarters. |
| _____ | _____ | 11. We understand that a proctored final is required in each course and must be taken in-person at the end of the quarter. |
| _____ | _____ | 12. We understand that all coursework must be completed by the end of the term in which the student is enrolled. |
| _____ | _____ | 13. We understand that students who enroll in online courses may be required to participate in state-mandated tests taken at their primary school of enrollment. |
| _____ | _____ | 14. We understand that all courses are taken for a grade based on the final percentage earned at the end of the term in which the student is enrolled. |
| _____ | _____ | 15. We understand that the grades earned in an online class, including failing grades, will have the same impact on a student’s GPA as if taken in-person at the school. |
| _____ | _____ | 16. We understand that communications between student, parent, instructor, and district administrator will be made primarily through the Canvas inbox or email. |
| _____ | _____ | 17. We understand that students are responsible to initiate communication with their instructor or district administrator with any difficulties while completing the course. |
| _____ | _____ | 18. We understand that students will not be able to withdraw without receiving a grade past 10 days from the beginning of the term. |



Registration and Permission Form

Course Request

1st Course Requested _____

_____ Original Credit _____ Recovery Credit (\$45 /.25 credit) _____ Summer (\$45 /.25 credit)

	SU May-July	Q1 Aug-Oct	Q2 Nov-Jan	Q3 Jan-March	Q4 March-July
A first quarter content					
B second quarter content					
C third quarter content					
D fourth quarter content					

2nd Course Requested _____

_____ Original Credit _____ Recovery Credit (\$45 /.25 credit) _____ Summer (\$45 /.25 credit)

	SU May-July	Q1 Aug-Oct	Q2 Nov-Jan	Q3 Jan-March	Q4 March-July
A first quarter content					
B second quarter content					
C third quarter content					
D fourth quarter content					

Counselor Name _____

Registration Submitted _____ Date _____

Parent Notified _____ Date _____



Registration and Permission Form

Course Request

3rd Course Requested _____

_____ Original Credit _____ Recovery Credit (\$45 /.25 credit) _____ Summer (\$45 /.25 credit)

	SU May-July	Q1 Aug-Oct	Q2 Nov-Jan	Q3 Jan-March	Q4 March-July
A first quarter content					
B second quarter content					
C third quarter content					
D fourth quarter content					

4th Course Requested _____

_____ Original Credit _____ Recovery Credit (\$45 /.25 credit) _____ Summer (\$45 /.25 credit)

	SU May-July	Q1 Aug-Oct	Q2 Nov-Jan	Q3 Jan-March	Q4 March-July
A first quarter content					
B second quarter content					
C third quarter content					
D fourth quarter content					

Counselor Name _____

Registration Submitted _____ Date _____

Parent Notified _____ Date _____



Registration and Permission Form

Course Request

5th Course Requested _____

_____ Original Credit _____ Recovery Credit (\$45 /.25 credit) _____ Summer (\$45 /.25 credit)

	SU May-July	Q1 Aug-Oct	Q2 Nov-Jan	Q3 Jan-March	Q4 March-July
A first quarter content					
B second quarter content					
C third quarter content					
D fourth quarter content					

6th Course Requested _____

_____ Original Credit _____ Recovery Credit (\$45 /.25 credit) _____ Summer (\$45 /.25 credit)

	SU May-July	Q1 Aug-Oct	Q2 Nov-Jan	Q3 Jan-March	Q4 March-July
A first quarter content					
B second quarter content					
C third quarter content					
D fourth quarter content					

Counselor Name _____

Registration Submitted _____ Date _____

Parent Notified _____ Date _____



Registration and Permission Form

Getting Started

1. Log in to your account.

- When you have been enrolled in a course, you will receive an email with your login information.
- You will not receive a second email if you are enrolled in multiple courses.
- If you do not receive an email, something is wrong. You should contact your district administrator for help before the beginning of the quarter.
- If you are unable to log in with the information provided in the email, contact your district administrator for help before the beginning of the quarter.

2. Begin working.

- If you are taking a course for recovery credit or during the summer you will need to pay for all courses before you will be enrolled in any courses.
- If you need to pay for a course, go to utahstudentsconnect.org and select Pay for Course.
- On the first day of the quarter, you should complete your first assignment.
- To begin, Select courses → select all courses → select one course from the list → select modules → this is a list of all the work you will complete in the course → start at the top and complete all items in order.
- All work should be completed by the due date posted

3. Get help if you need it.

- connect.jordandistrict.org
- utahstudentsconnect.org
- Ammon Wiemers
Online Specialist
801-567-8143
ammon.wiemers@jordandistrict.org
- Diane Vail
Online Assistant
801-567-8381
diane.vail@jordandistrict.org